



TEXAS A&M  
INTERNATIONAL  
UNIVERSITY

## Scholarship Disbursement Requisition

- Submitting this form for processing certifies that the available budget in FAMIS has been verified and approved by the applicable account manager and there are sufficient funds to cover the below requested award(s).
- Email this requisition to: [scholarships@tamiu.edu](mailto:scholarships@tamiu.edu) for processing.
- Submission Deadline for processing is 2 weeks prior to tuition and fees due date.

Scholarship Information	
Requestor Name:	
Today's Date:	
Academic Year:	
Department:	
Scholarship Name:	
FAMIS #:	
Banner FA Fund Code:	
SDR Sequence Tracking #:	

Recipient Information			Award Amount			Notes
Student Name	Student ID	Nonresident* (Y/N)	Fall	Spring	Summer	
<i>*If the student is nonresident and receiving a competitive scholarship waiver please add to Notes for processing the in-state tuition and fee waiver in BANNER.</i>						
Processed in BANNER by:			Date:			